



Little Athletics NSW
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MINUTES - BOARD OF MANAGEMENT MEETING
Wednesday, 10 July 2019
Held at the Little Athletics NSW office, Harris Park

Meeting opened at 6.15pm.

1. ATTENDANCE / APOLOGIES

Attendance: Craig Scott (Chair), Kerry O’Keefe (CEO), Heather Mitchell; Russell Briggs,
Glen Taylor, Tim Jessup, Peter Barnes, Simon Nicola
Apologies: Mavis Godber

2. REPORT OF THE PREVIOUS MEETING

Moved Tim Jessup, seconded Peter Barnes, “that, the minutes of the Board Meeting held on Wednesday, 12 June 2019 were a true and accurate record”.

CARRIED

Moved Glen Taylor, seconded Simon Nicola, “that, the minutes of the teleconference Board Meeting, held on Thursday, 27 June 2019 were a true and accurate record”.

CARRIED

3. BUSINESS ARISING

Items of business arising will be raised with the appropriate agenda items throughout the meeting.

4. CONFLICT OF INTEREST

No conflicts of interest were declared relative to business on the agenda.
Tim Jessup advised a change in circumstances and that the relevant “Declaration of Interest” documentation had been updated accordingly.

5. STRATEGIC PLAN

Operational Plan

Further updates to the operational plan have been completed by the CEO. The operational plan has been directly linked to the 2019/2020 budget and will accompany the budget when it is presented. The final draft will be presented to the Board and FAC, by the end of the week.

6. ITEMS FOR UPDATE OR DISCUSSION

i. Financial Matters

Financial Reports

Given the June financials were reviewed during the recent teleconference it was agreed that no further discussion was required.

Term Deposits

Our risk appetite relative to investments will be reviewed at the August Board meeting.

Auditors

KPMG have indicated that the audit is nearing completion and it is anticipated that it will be finalised early next week. Upon completion it will be reviewed by the FAC and presented to the Board for approval by circular resolution.

ii. **Governance**

Competition & Championships Advisory Committee Charter

The Competition & Championships Advisory Committee Charter was distributed to all Directors for comment and subsequently updated.

Moved Tim Jessup, seconded Russell Briggs “that the updated Competition & Championships Advisory Committee Charter be approved. Further that an interim Committee be established to implement the Charter, eliminate the possibility of non- continuity and fill any casual vacancies”.

CARRIED

Regulation 12 – Administrative Requirements for Rules of Athletic Competition for Conduct of Association Carnivals.

Further to last month’s discussion updated Regulation 12 was reviewed.

Moved Tim Jessup, seconded Simon Nicola “that Regulation 12 be approved as presented and implemented as of 1 August 2019”.

CARRIED

Joint Working Party

An interim Joint Working Party meeting took place on Tuesday 2 July 2019 at the RAS Offices, 1 Showground Road Sydney Olympic Park.

An update on the FTEM (Foundation/ Talent/ Elite/ Mastery) project was presented by Sarah Skidmore (Participation Coordinator, Joint Staff, LANSW & ANSW) and Juanita Weissensteiner (Principal Advisor, Sport Development, Talent and Pathways Specialist, NSW Office of Sport). Juanita Weissensteiner has worked with multiple sports regarding the implementation of FTEM.

Simon Haire, from Xypher Pty Ltd, demonstrated the SportsEye software package, a platform that provides an evidence based strategic planning format Simon has worked with Sports NSW and The Future Needs of Sport Infrastructure Study (FNOSIS) which provides a framework for future NSW Government investment and policy decisions in relation to community sport and active recreation infrastructure.

Gender Identity Policy

The interim Gender Identity Policy has previously been endorsed by the Board in anticipation of a national policy. LANSW is committed to providing a safe, fair and inclusive sporting environment where transgender or transsexual people involved in our sport are able to contribute and participate. The Board reaffirmed their commitment to the application of this policy.

7. REPORT ON RELEVANT OPERATIONAL MATTERS

i. **2018/2019 Registration/Membership**

Registrations for the 2018/2019 season currently stand at 35,069.

ii. **CEO Update**

Items arising were raised with the appropriate agenda items throughout the meeting.

Conference 2019

This years Conference and AGM will be on Saturday 20 July 2019 at Panthers, Penrith. Sunday 21 July 2019 will see the inaugural Coaching Kids Conference presented by Darren Wensor and a number of prominent sports associations.

Website

The LANSW website will updated to a new, improved format shortly after Conference.

8. MATTERS FOR DECISION OR APPROVAL

i. New Centre

An affiliation request for Three Rivers Little Athletics Centre was received by the Board. It was noted that a Constitution had not been included with the application. It was agreed that subject to the receipt of a Constitution the Affiliation request would be considered by circular resolution.

ii. Centre Affiliation

The following centres supplied all relevant documentation to be affiliated with Little Athletics NSW:

Denman, Dubbo, Edgeworth, Eschol Park, Finley, Forster Tuncurry, Gwabegar & District. Kurri Kurri. Lethbridge Park, Minchinbury, Parramatta, Penrith Valley, Port Hacking, Prospect, Randwick Botany, Rouse Hill, Toukley, Urunga Bellinger Valley, Western Blues, Werrington and Woodberry.

Moved Glen Taylor, seconded Russell Briggs "that these centres be permitted to affiliate with Little Athletics NSW, having provided all relevant documentation after 30 June 2019, and meeting all necessary requirements."

CARRIED

iii. Centre/Zone/Region Matters

Further concern was expressed relative to a longstanding Centre and its ability to conduct the required administrative functions, within a specified time frame, to enable the Centre to operate.

Moved Tim Jessup, seconded Russell Briggs "that the LANSW Board convene a meeting, to be held at the earliest possible opportunity, between representatives of LANSW and the longstanding Centre Committee in an attempt to determine a workable future for the Centre".

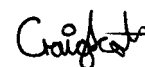
CARRIED

9. GENERAL BUSINESS

i. Vote Of Thanks

The Chair thanked outgoing Directors Peter Barnes and Russell Briggs for their service and wished them both continued success in all their endeavours.

There being no further business the chairperson declared the meeting closed at 9.47pm.



Craig Scott
CHAIR

Next Board Meeting

It was suggested that the August Board meeting be a full day on a date to be decided with the preferred date of 17 August 2019 for a 9:00am start.