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MINUTES - BOARD OF MANAGEMENT MEETING Thursday, 27 June 2019 Teleconference

Meeting opened at 6.34pm.

1. ATTENDANCE / APOLOGIES

Attendance: Craig Scott (Chair), Kerry O’Keefe (CEO), Mavis Godber, Glen Taylor, Tim Jessup, Peter Barnes, Simon Nicola

Apologies: Heather Mitchell, Russell Briggs

2. REPORT OF THE PREVIOUS MEETING

To be considered at the next Board meeting on Wednesday 10th July.

3. BUSINESS ARISING

Nil.

4. CONFLICT OF INTEREST

No conflicts of interest were declared relative to business on the agenda.
There were no changes to Director’s Interest Declarations.

5. STRATEGIC PLAN

Nil.

6. ITEMS FOR UPDATE OR DISCUSSION

i. Financial Matters

Budget

The Chair FAC (Finance and Audit Committee), Glen Taylor, presented the budget for the 2019/2020 financial year. This document had been made available to Directors prior to the teleconference. The budget document is very comprehensive and represents a significant step forward in budget development and a great foundation for the rolling three (3) year budget. The content was discussed and reviewed at length.

Moved Glen Taylor, seconded Tim Jessup, “that the budget for the 2019/2020 financial year be approved.”

CARRIED

Financial Reports

The year to date financials were reviewed and discussed. Several Aged Receivables were marked for prompt follow-up.

ii. **Governance**

Competition and Championships Advisory Committee Charter

A review of the Competition and Championships Advisory Committee Charter was conducted. It was noted that there may be a perceived conflict for some Directors relevant to this Charter. An agreement was reached to revisit the tenure of Committee members. The turnover of non-staff members should also be reviewed to eliminate the possibility that all such members on the Committee retire at the same time. An updated Charter is to be prepared for the next Board meeting.

7. REPORT ON RELEVANT OPERATIONAL MATTERS

Nil.


8. MATTERS FOR DECISION OR APPROVAL

Nil.

9. GENERAL BUSINESS

Nil.

There being no further business the chairperson declared the meeting closed at 9.39pm.



Craig Scott
CHAIR

Next Board Meeting

Little Athletics NSW office
Wednesday, 10 July 2019
5.30pm for 6.00pm start