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REPORT of the 49th ANNUAL GENERAL MEETING of LITTLE ATHLETICS NSW Panthers, Penrith Leagues Club, PENRITH 20 July 2019

The meeting opened at 4.35pm. The Little Athletics NSW Board of Management resolved that the 2019 election of directors would be conducted as an electronic ballot only. Voting for the election of directors will close at 9am on Thursday, 18 July 2019. Craig Scott, Chairman of Little Athletics NSW, welcomed all centre delegates, zone coordinators, life members, directors, members of staff, observers, and guests, to the 49th Annual General Meeting of Little Athletics NSW. *(Full attendance list attached)*

ii) APPOINTMENT OF RETURNING OFFICER

The appointed Returning Officer for Little Athletics NSW in 2019 and providing an electronic voting option, is Darren Simpson from Sport NSW. That gave the delegates from every Little Athletics centre across NSW the same opportunity to cast their votes, irrespective of geographic location.

iii) APOLOGIES

Apologies were received from: -

- Susan Shinnick – Life Member
- Robert Quail – Life Member
- Darryl Channells – Life Member
- Allan Shaw – Life Member
- Lorna Magee- Life member
- Ann Pamplin- Life Member
- Allan Shaw- Life Member
- Ian Adams- Life Member
- Melissa Neilson- Staff Member
- Sarah Skidmore- Staff Member
- Neil Pittman (Sponsor)
- Leesa Morris- Hunter Zone Coordinator
- Howard McGarry- Mid-South Coast Zone Coordinator
- Russell Scott- New England Zone Coordinator
- Paul Goeldner- Port Hunter Zone Coordinator
- Darren Whitbread- Outer West Met Zone Coordinator
- Andrew Kohlrusch-Inner City Zone Coordinator
- Andrew Prior- President LAA
- Kirin Lindop- CEO Athletics NSW

Moved Tim Jessup (Director), seconded David Murphy (Balmain Little Athletics Centre), “that the apologies for this meeting of 20 July 2019, be accepted”.

CARRIED

iv) REPORT OF THE 2018 ANNUAL GENERAL MEETING

The report of the last meeting having previously been circulated to all centres, was tabled.

Moved Gordon Costello (South West Met Zone Coordinator), seconded Maria McConville (Life Member), “that the report of the meeting of 21 July 2018, was a true and accurate record”.

CARRIED

v) **BUSINESS ARISING**

Nil.

vi) **CORRESPONDENCE**

NIL

vii) **BOARD OF MANAGEMENT ANNOUNCEMENT**

There were five (5) nominations for the following four (4) Directors positions available. After all votes were cast, via electronic ballot and counted, the following board positions were declared. Because of our new constitution and the progression to a company limited by guarantee, the Board positions would be without portfolios. Craig Scott, Glen Taylor, Tim Jessup and Melissa Chandler were elected to the Board. Craig Scott welcomed Glen and Tim, back to the Board and Melissa as the newest member. Craig also noted that, at the next Board meeting, there would be a vote, for the chairman of the Board.

viii) **PRESENTATION OF 2018/2019 ANNUAL REPORT & FINANCIAL STATEMENTS**

Copies of the 2018/2019 Annual Report and the 2018/2019 Financial Statements were made available for delegates in attendance at the Annual General Meeting. Both documents are also available for download from the Little Athletics NSW website.

The Audit and Finance Committee Chairman, Glen Taylor, spoke briefly to the accounts, the first as a company limited by guarantee. The following items were noted:

- Little Athletics NSW, financial position had grown marginally, from last year. This was due to an increase in value for the Office building at 90-92 Harris Street, Harris Park
- The office space in Harris Park has been deemed 'not fit for purpose', by the Little Athletics NSW Board. It has been one of the biggest decisions that the Board have had to make
- A Regional Development Fund has been established, with regional centres now being able to apply for additional funds
- The 2019-20 Budget delivers a balanced budget for the first time in a number of years. This Budget reinforces Little Athletics NSW, commitment, which remains in fundamentally good shape.

The Chairman then asked if there were any questions on the Financial Statements or Report. There were no questions. Glen Taylor thanked Kerry O'Keefe and Melissa Neilson, for their extra diligence, during the audit period.

Moved Glen Taylor (Director), seconded Emily Jordan (North West Met Zone Coordinator), "that the 2018/2019 Financial Statements be adopted".

CARRIED

Independent audit services were provided by KPMG

The Chairman asked if there were any questions on any of the individual reports contained within the Annual Report.

Moved Emily Jordan (North West Met Zone Coordinator), seconded Tim Jessup (Director), "that the 2018/2019 Annual Report be adopted".

CARRIED

ix) **ANNOUNCEMENT OF 2019/2020 LANSW ADVISERS**

A. Auditors- KPMG

B. Medical Prof. Marcus Vowels AM

C. Legal Mr. John Bateman OAM

Moved Colin Muir (Southlakes Little Athletics Centre), seconded Rick Gardiner (Western Riverina Zone Coordinator), "that the Little Athletics NSW advisors be endorsed for the 2019/2020 season".

CARRIED

ix) REVIEW OF THE 2018/2019 SEASON

The Chief Executive Officer, Kerry O'Keefe, presented a review of the 2018/2019 Little Athletics NSW season, including some of the statistics and successes of the organisation and its members. She spoke of the season ahead and how Little Athletics NSW, would see a number of changes, within Athletics.

x) NOTICES OF MOTION

The Chairman indicated to delegates the procedure, as detailed in the standing orders printed in the Conference Book, to be followed for the conduct of the Notices of Motion- Special Resolutions

Proposed Amendments to the Constitution

Motion 1- Definitions

It is proposed as a special resolution, that clause 2.1 of the constitution of Little Athletics NSW Ltd, Definitions, be amended as follows:

2.1 Definitions

Amend Clause 2.1 Definitions by adding: "Casting Vote" means second (2nd) vote.

Explanation

To clarify the meaning of "Casting Vote" where used in the Constitution

Moved Tim Jessup (Director), seconded Gordon Costello (South West Met Zone Coordinator), "that the proposed motion, to amend clause, 2.1, Definitions, of the constitution, be endorsed."

CARRIED

No Objections

Motion 2- Judiciary Committee

It is proposed as a special resolution, that clause 11.2 of the Constitution of Little Athletics NSW Ltd, Judiciary Committee, be amended as follows;

11.2 Judiciary Committee

Replace the word "*appoint*" in the first sentence of 11.2 Judiciary committee with the word "*convene*"

Explanation

This amendment more accurately describe the power of the Board in relation to the establishment of a Judiciary Committee. The Board has the power to call together i.e. convene a Judiciary committee when required from people who have been appointed to a Judiciary Panel.

Moved Tim Jessup (Director), seconded Gordon Costello (South West Met Zone Coordinator), that the proposed motion, to amend clause, 11.2, Judiciary Committee, of the constitution, be endorsed."

CARRIED

No Objections

Motion 3- Term of Appointment for Elected Directors

It is proposed as a special resolution, that clause 16.4 of the Constitution of Little Athletics NSW Ltd, Term of Appointment for Elected Directors, be amended as follows:

16.4 Term of Appointment for Elected Directors

Add new clause 16.4 (e)

(e) Consecutive terms served as a combination of Elected Director and/ or Appointed Director shall be treated in the same manner as consecutive terms served as an Elected Director or an Appointed Director when determining the number of consecutive full terms served.

Explanation

The new clause clarifies that a Director may only serve a maximum of four (4) consecutive terms whether as an Elected Director, Appointed Director, or a combination of these positions

Moved Tim Jessup (Director), seconded Terry Manns (Campbelltown Collegians Little Athletics Centre), that the proposed motion, to add clause, 16.4 (e), Term of Appointment for Elected Directors, of the constitution, be endorsed."

CARRIED

No Objections

Motion 4- Term of Appointment for Appointed Directors

It is proposed as a special resolution, that clause 17.3 of the Constitution of Little Athletics NSW Ltd, Term of Appointed Directors, be amended as follows:

17.3 Term of Appointment for Appointed Directors

Add new clause 17.3 (d)

(d) Consecutive terms served as a combination of Elected Director and/ or Appointed Director shall be treated in the same manner as consecutive terms served as an elected Director or an Appointed Director when determining the number of consecutive full terms served.

Explanation

The new clause clarifies that a Director may only serve a maximum of four (4) consecutive terms whether as an Elected Director, Appointed Director, or a combination of these positions.

Moved Tim Jessup (Director), seconded Judith Peel (Eastern Riverina Zone Coordinator), that the proposed motion, to add clause, 17.3, Term of Appointment for Appointed Directors, of the constitution, be endorsed."

CARRIED

No Objections

Motion 5- Zone Coordinators

It is proposed as a special resolution, that clause 22. of the Constitution of Little Athletics NSW Ltd, Zone Coordinators, be amended as follows

22. Zone coordinators

Renumbering existing clause 22 (b) to clause 22 (b) (i) and add clause 22 (b) (ii)

Explanation

The new clause corrects an anomaly in the definition of clause 2.1 "Official Position" (a) and clause 22 (b) stating that a Zone Coordinator must not also be a person who holds an "Official Position".

Moved Tim Jessup (Director), seconded Emily Jordan (North West Met Zone Coordinator), that the proposed motion, to amend clause, 22., Zone Coordinators, of the Constitution, be endorsed."

CARRIED

No Objections

Motion 6 (a)- Postal and Electronic Voting

It is proposed as a special resolution, that clause 31. of the Constitution of the Little Athletics NSW Ltd, Postal and Electronic Voting, be amended as follows:

31. Postal and Electronic Voting

Amend clause 31 (a)

Explanation

While the Board may permit electronic voting in respect of a resolution at a General meeting under clause 31 (d) the current clause 31 (a) creates confusion with the wording "*members may only submit postal votes*". The amended clause makes it clear that the postal and electronic voting in respect of a resolution at General meetings is permissible

Moved Tim Jessup (Director), seconded Denise Staples (Eschol Park Little Athletics Centre), that the proposed motion, to amend clause, 31. (a) Postal and Electronic Voting, of the constitution, be endorsed."

CARRIED

No Objections

Motion 6 (b)- Postal and Electronic Voting

To be proposed if Motion 6 (a) is not carried

WITHDRAWN

Motion 6 (c)- Postal and Electronic Voting

To be proposed if Motion 6 (b) is not carried

WITHDRAWN

Motion 7 – Grievance Procedure

It is proposed as a special resolution, that clause 33. of the Constitution of Little Athletics NSW Ltd, Grievance Procedure, be amended as follows:

33. Grievance Procedure

Amend clause 33 (c)

Explanation

By referring the matter directly to the Board for action, the Board would not be able to operate as an appeal option should either or both parties not be satisfied with the outcome of the tribunal.

The clause currently involves the Board as the next step and circumvents the CEO and office involvement. Regulation 11 allows for the process to be directed through the CEO for potential resolution and amending clause 33 (c) will provide for consistency in the process.

Moved Tim Jessup (Director), seconded Glen Richardson (Holroyd Little Athletics Centre), that the proposed motion, to amend clause, 33. (c) Grievance Procedures, of the constitution, be endorsed."

CARRIED

No Objections

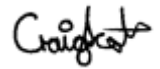
xi) VOTE OF THANKS

Vote Of Thanks

The Chairman thanked outgoing Directors Peter Barnes and Russell Briggs for their service and wished them both continued success in all their endeavours. It was noted that Russell had been a member of the Board since the 2012/2013 season and Peter, had both officiated and was a member of the Board, since the 2005/2006 season.

The Chairman thanked guests, delegates, centres, zone coordinators, life members, directors and observers for their attendance.

There being no further business, the President declared the forty ninth (49th) Little Athletics NSW Annual General Meeting closed at 4.59pm.

A handwritten signature in black ink, appearing to read "Craig Scott".

Craig Scott
Chairman

ATTENDANCES - AS PER ATTENDANCE REGISTER

CENTRES

Albion Park
Balmain
Bathurst
Blacktown

Bowral
Campbelltown Collegians
Canterbury
Cherrybrook
Doonside
Eschol Park
Hawkesbury City
Helensburgh
Hills District
Holroyd
Inner West
Illawong
Ingleburn
Kandos Rylstone
Katoomba
Kiama
Kings Langley
Kurrajong Bilpin
Liverpool City
Manly Warringah
Minchinbury
Mount Druitt
Nepean
Northern Suburbs
Nth Rocks Carlingford
Parramatta
Port Hacking
Prestons Robins
Quakers Hill
Revesby Workers
Riverstone
Rouse Hill
Ryde
St George
South Lakes
Tiger West
Urunga Bellinger Valley
Wagga Wagga
West Lakes
Western Blues
Winston Hills

Wollongong
Woy Woy Peninsula
47 Centres Represented

Zone Coordinators

Linda McPherson
Mem Delaney
Judith Peel
Rick Gardiner
Peter O'Donohue
Emily Jordan
Robbie Sain
Gordon Costello
Lynne Whatman
Tanya Upsall
Ken Carter
Jason Jobson
Bob Maxwell
Matt Andrews
Mark Searles
Allan Johnson
Ronald Pollett
17 zone coordinators

Zone Committees

Sally Richardson
1 member

Observer

Hale Osman
1 member

LIFE MEMBERS

Trevor Hinwood
Maria McConville
Ken Gardiner
Neil Sandall
Dereck Fineberg
5 Life Members

TOTAL AT ANNUAL GENERAL MEETING

153

DIRECTORS

Craig Scott
Russell Briggs
Mavis Godber
Glen Taylor
Heather Mitchell
Peter Barnes
Simon Nicola
Tim Jessup
8 Directors

STAFF

Kerry O'Keefe
Kathy Moran
Diane Levy
Darren Winsor
Rebecca Newton
Youcef Abdi
Trish Bright
Adam Jolliffe
Jessica Earsman
Mick Gardiner
Daniel Laus
Bronwyn White
Nic Savage
Ashleigh Crook
Cheryl Webb
David Tarbotton
Alvin Umadhay
17 Staff Members

Athletics NSW Board

Anna Fitzgerald
1 member

Athletics Australia Board

Darren Gocher
1 member