



REGULATION 13 – MEETINGS AND FORUMS OF THE MEMBERSHIP

DEFINITIONS

“Act” means the Corporations Act 2001 (Cth).

"AGM" or "Annual General Meeting" means the annual General Meeting of the Company required to be held in each calendar year under the Act.

"Appointed Director" means a Director appointed under clause 17.

"LAA" means Australian Little Athletics Inc. trading as Little Athletics Australia.

“Board” means the body consisting of the Directors.

“Club” means a Little Athletics club which is affiliated with a Little Athletics Centre.

“Company” means Little Athletics NSW Ltd.

“Competitive Member” means an Individual Member who is a child or young person (as defined in the Regulations) and who is registered with the Company and participates in Little Athletics and/or skill related activities organised and conducted by the Company or any of its Members.

“Constitution” means the Constitution of the Company.

“Financial Year” means the year commencing on 1 April and ending on 31 March the following year.

“Individual Member” means:

- (a) a competitive member, being a child or young person (as defined in the Regulations) and who is registered with the Company and participates in Little Athletics and/or skill related activities organised and conducted by the Company or any of its Members.
- (b) any parent or legal guardian of any person who is an Individual Member under part (a) of this definition.
- (c) any individual who is a volunteer, coach or other official who is associated with the Company.
- (d) any coach providing coaching services to the Company, a Little Athletics Centre or an Individual Member.

(e) any person who is a committee member of a Little Athletics Centre; or

(f) any person who meets the criteria for membership as an Individual Member which are set out in the Regulations from time to time.

"Little Athletics" means the sport of athletics for children and young people between the ages of 3 and 17 years which is governed by the Company and LAA.

"Little Athletics Centre" means a Little Athletics Centre recognised by the Company as a Member under clauses 5.1(a) and 6.1 and which is responsible for administering Little Athletics competitions and Clubs within its local area.

"Member" means a member for the time being of the Company under clause 5 of the Constitution.

"Objects" means the objects of the Company in clause 3 of the Constitution.

"Official Position" means a person who:

(a) is a Delegate or Zone Coordinator.

(b) holds the position of president, vice president, treasurer, secretary, or registrar (or equivalent position) of a Little Athletics Centre.

(c) is employed by a Little Athletics Centre on a full or part time (including casual) basis.

"Register" means a register of Members kept and maintained in accordance with clause 7 of the Constitution.

"Regulations" mean any Regulations made by the Board under clause 40 of the Constitution.

"Zone" means an area of New South Wales having boundaries as determined by the Board from time to time and which includes such Little Athletics Centres as have been assigned to that geographic area by the Board.

"Zone Coordinator" means the person who has been elected under clause 22(a) to undertake the duties set out in the Regulations.

13.1 PURPOSE

This Regulation sets down the requirements for meetings and forums of the Membership to consider the progress and direction of the Company. This Regulation is made under clause 40 and will be interpreted in accordance with the Constitution of Little Athletics NSW Ltd.

13.2 MEETINGS AND FORUMS OF THE MEMBERS OF THE COMPANY

13.2.1 Annual Conference/Strategic Forum

- a) The Company shall hold a strategic forum (known as the Annual Conference) at least once per year.
- b) The object of the Annual Conference is to:
 - i) provide presentations, workshops and other development opportunities relevant to the conduct of Centre operations and activities;

- ii) provide an opportunity for delegates to share ideas and opinions about matters that may benefit the Centre and the Competitive Members;
 - iii) inform the Board and staff of significant membership issues;
 - iv) assist the Board to design or review the Company's strategic plan and direction;
 - v) discuss state-wide issues;
 - vi) provide feedback to the Board on the results of its governance decisions in practice at Member level;
 - vii) assist in making decisions on matters that relate to the conduct of Little Athletics in NSW.
- c) The Company may hold the Annual Conference for its members at 2 or more venues using any technology that gives the members as a whole a reasonable opportunity to participate.

13.2.2 Other Meetings or Forums

In addition to the Annual Conference and the Annual General Meeting, there may be other meetings or forums of the Membership held in appropriately located areas each year, to enable the Board to interact directly with the Membership and to further Company objectives.

13.3 TIMING OF MEETINGS AND FORUMS

13.3.1 Annual Conference/Strategic Forum

The Annual Conference will occur by the end of July in any given year, allowing for confirmation of matters and decisions for the upcoming season.

13.3.2 Other Meetings

These meetings will generally occur early in each new season to ensure that decisions taken at the Annual General Meeting and/or Annual Conference are understood and appropriately acted upon by affiliated Little Athletics Centres.