



TEAM MANAGER

DUTIES & RESPONSIBILITIES

At all LANSW carnivals, each participating centre is required to appoint a 'Team Manager', who becomes the official point of contact for the centre at the meet. Often (particularly when a centre only has a few participating members), this role is filled by a person/parent who has little understanding of the requirements of this role. The following aims to assist Team Managers in better understanding their responsibilities.

WHAT TO BRING

Below is a list of necessary items that a Team Manager should have with them at a Little Athletics NSW Carnival.

- Spare registration numbers (current year) and the paperwork to go with a change of number
- Spare age patch for each age group that a centre has represented at the championship
- Spare sponsor patches
- Safety pins for attaching numbers etc to uniforms
- Details of the centre uniform, and all of its variants, as approved by Little Athletics NSW
- Details of the Little Athletics NSW requirements regarding centre uniforms
- Copy of the Rules of Competition
- \$50 for protests
- Copy of the entry form (where applicable), or list of participating athletes

DUTIES

The Team Manager is the point of contact for the centre for the championship. If the Carnival Management requires clarification on any matter relating to a centre, they will call for the Team Manager. In addition to the above, the duties of a Team Manager include:

- Lodging protests
- Viewing videos (for identification of athletes only), with regard to protests
- Fixing any uniform problems
- Collecting certificates (where applicable)
- Advising of withdrawals

PROTEST PROCEDURES

- Protests can only be lodged by the centre's nominated Team Manager.
- Protests must be lodged with the carnival Information Officer and no more than 15 minutes after the results have been posted.
- An amount of \$50 must accompany a protest.
- The Starters decision is final, not even the Track Referee can overturn it. A protest lodged against the start of a race will be deemed frivolous and the carnival Information Officer should advise the Team Manager prior to lodging such a protest.
- Protests against a DQ in a walk will be deemed frivolous and the carnival Information Officer should advise the Team Manager prior to lodging such a protest.
- The \$50 accompanying the protest will be retained by the carnival Information Officer if the protest is deemed frivolous or if the centre has been advised by the carnival Information Officer that it is not a valid protest and the centre still chooses to submit it.
- Video evidence from outside the arena will never be used by a Referee to make a decision on a protest (for track or field).