



Little Athletics NSW  
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90-92 Harris Street  
Harris Park NSW 2150  
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# TRANS TASMAN TOUR TO AUCKLAND

## 9 – 21 JANUARY 2020

### FINAL TOUR

**BULLETIN NO. 1**

**September 2019**

**PLEASE READ CAREFULLY TO AVOID ANY MISUNDERSTANDING**

**In January 2020 we will take our final Little Athletics NSW Trans Tasman tour to New Zealand, and we would love YOU to join us!**

For those considering taking part in the 2020 tour to make holiday and financial arrangements, the following is a summary of preliminary arrangements now and is a GUIDE only, pending final itinerary, costs and other arrangements.

As a result of the recent Little Athletics NSW (LANSW) age group changes, the age range for athletes for this tour has been extended as follows:

Athletes born between 1 October 2007 & 31 December 2008 should nominate for the U12 group  
Athletes born between 1 January 2009 & 31 December 2009 should nominate for the U11 group

All Athletes who are registered with Little Athletics NSW or Little Athletics ACT for the 2019/20 season who fall within these age ranges are invited to nominate for the tour.

#### **DATES OF TOUR:**

Tour party will depart Sydney on Thursday 9 January 2020 and return to Sydney on Tuesday 21 January 2020.

#### **ABOUT THE TOUR:**

The objectives of the Trans Tasman Tour are to provide a tour of 12 days, which:

1. Is educational with exposure to people of another country, their customs and general environment in which they live.
2. Provides children's athletics with emphasis on enjoyment of participation and personal achievement.
3. Fosters fellowship and goodwill between supporters of and participants in children's athletics.
4. Encourages involvement of families on both sides of the Tasman to act as hosts in entertaining the visiting contingent in their own homes.
5. Generally, provides an interchange of views on the management, administration and promotion of children's athletics in both countries.

## **DRAFT TOUR ITINERARY - AUCKLAND - JANUARY 2020**

	AM	PM
Thursday 9 January	Departure of main party from Sydney	Arrive in Auckland, then coaches to College Orientation at College
Friday 10 January	Maori Concert at Auckland Museum	Team photo taken at College Training at College
Saturday 11 January	Travel to Maraes – via Waihi Gold Mines/Steam Train	At the Marae
Sunday 12 January	Te Puia Maori Centre, geysers and mud pools, Rotorua	Rainbow Springs (lunch), trout feeding Return to College
Monday 13 January	Training/games at local track	Wave Pool
Tuesday 14 January	Activities/training games at College	Activity in Auckland
Wednesday 15 January	Rainbows End Fun Park	Trivia Quiz and games at College
Thursday 16 January	Activities/training games at college	Zone Carnival at Mt. Smart
Friday, 17 January	"Pick up an Aussie Day" - Auckland Trans Tasman families invite athletes out for the day	
Saturday 18 January	Kelly Tarltons Underwater World, City sights tour, lunch & shopping in Auckland	Parents invited to see College before dinner Trivia Quiz and games at College
Sunday 19 January	<b>TRANS TASMAN CHALLENGE at MT. SMART</b>	
Monday 20 January	Parakai Springs	
Tuesday 21 January	Clean college	Depart for Sydney

### **NOMINATIONS:**

Nomination and medical forms for both athletes and officials are attached to this Bulletin. Please complete these forms for each person wishing to nominate for the tour. (One set of forms per person.)

All nominations and medical forms must be received by LANSW NO LATER THAN **5.00pm on Wednesday 23 October 2019**.

### **DEPOSIT:**

ALL nominations for both athletes and officials will be subject to a deposit of \$300 per person\*. This deposit can be paid by cheque accompanying the nomination form or by direct deposit to the following account:

Bank: Commonwealth Bank of Australia – Parramatta  
 BSB: 062-223  
 Account No: 803942  
 Name: Little Athletics Association of New South Wales

If paying by direct deposit, the reference should be "TT" and the athlete/official's name. The direct deposit must be received in the LANSW account no later than 5pm on Wednesday 23 October 2019.

\* The \$300 deposit is **non-refundable**, except in the event of non-selection as an official. The amount will be deducted from the final invoice.

### **TRANS TASMAN TEAM SELECTION:**

The rules of the Trans Tasman Challenge require a team to compete in the actual Challenge Match to be selected prior to departure.

There will be no trials for the 2020 Tour. Performances between 1 October 2018 and 21 October 2019 should be submitted on the form provided at the same time as the nomination form. These performances will be verified by LANSW, so full details must be given.

**All athletes who nominate will be eligible to go on the tour**, but the verified performances will be used to select the Challenge Team and Reserves.

**All athletes on the tour are eligible to compete in any Zone Carnivals during the tour.**

**One hundred (100) athletes** will be selected to form the Team to compete at the Trans Tasman Challenge. In addition, 16 athletes will be selected as the nominated reserves for the Challenge. At any Zone Carnivals, Challenge Team members are expected to compete in events for which they have been selected if they are on the event program (or the closest event if the actual event is not available).

From the nominations received, LANSW selectors will select a team comprising:

25 boys from the Under 11 age group  
25 girls from the Under 11 age group  
25 boys from the Under 12 age group  
25 girls from the Under 12 age group  
100 athletes

Athletes may be selected in no more than four (4) individual events and possibly a relay. Athletes **must** nominate in either:

3 TRACK and 2 FIELD or  
2 TRACK and 3 FIELD or  
2 TRACK and 2 FIELD

Athletes may nominate for the 400m, 800m and 1500m, however they will only be selected in a maximum of two (2) of these three (3) individual events at the Challenge, as determined by the LANSW selectors.

The reason for the requirement to nominate for both track and field events is that at the Trans Tasman Challenge most competitors are also required to compete in either a track or a field relay team in addition to their individual events. The relay events are 4 x 100m, 4 x 400m and 6 x field relay (Long Jump, Shot Put and Discus). A 400m time is necessary to be considered for selection in a 4 x 400m relay team.

LANSW selectors will be selecting the team **only on verified performances submitted on the nomination form.**

Failure to nominate by the closing date may lead to the nominee not gaining selection in the Challenge Team of 100 athletes - **however this will not prevent them from participating in the tour.**

## **SELECTION OF OFFICIAL TOUR PARTY:**

The official contingent representing LANSW will be:

- a) Trans Tasman Challenge Team comprising 100 athletes registered with LANSW in the Under 11 and Under 12 years age group, as described above.
- b) 16 athletes not gaining selection in the above-mentioned Challenge Team of 100 will become the nominated reserves for the Trans Tasman Challenge.
- c) All remaining athletes who have nominated and are not covered in a) or b) above will participate in all tour activities and support the team at the Challenge.
- d) 48 officials as follows:
  - 7 Tour Committee (as detailed in this Bulletin)
  - 12 Section Managers (6 for boys and 6 for girls)
  - 24 Assistant Section Managers (12 for boys and 12 for girls)
  - 2 Sport and Recreation Counsellors
  - 1 Tour Medical Officer
  - 1 First Aid Officer
  - 1 First Aid Assistant

Appointments for these positions will be decided by the Tour Committee from the nominations received, and applicants will be advised as soon as possible after nominations close.

Following is a brief outline of the duties and responsibilities of each position. All nominees must be 18 years of age and over.

### **SECTION MANAGERS**

As soon as tour sections are finalised, Section Managers will be appointed. Section Managers will be responsible throughout the tour to the Boys or Girls Team Managers respectively. Section Managers will be responsible for the direct supervision and control of approximately twelve (12) athletes as allocated by the tour committee. Responsibilities will include ensuring the athletes in the Section observe the tour Code of Conduct. Athletes must be under supervision at all times throughout the tour. Athletes will require assistance with baggage and general 'mothering' and 'fathering' throughout the tour.

### **ASSISTANT SECTION MANAGERS**

Responsibilities will be to assist Section Managers to whom they will be attached throughout the tour. Details of responsibilities and allocation of duties/rosters etc. will be by arrangement with respective Section Managers.

**NOTE: Because of accommodation facilities, all Section Managers and Assistant Section Managers must be the same gender as the athletes in the section.**

### **SPORT AND RECREATION COUNSELLORS**

To be responsible to and assist the team managers in the motivation, warming up and counselling of athletes in respect of their athletic competition, and generally assisting in the recreational participation of the athletes on the tour.

### **TOUR MEDICAL OFFICER**

Responsible to Tour Manager. The appointee must attend to all medical needs for all in the official touring party. Please attach qualifications to the nomination form.

### **FIRST AID OFFICER (1)**

Responsible to Tour Manager and Tour Medical Officer. The appointees should be qualified in first aid as a minimum requirement and is to assist in the administering of first aid where necessary for all in the official touring party. Please attach qualifications to the nomination form.

### **FIRST AID ASSISTANT (1)**

Must be qualified in First Aid as a minimum and works with the First Aid Officer to assist in the administering of first aid where necessary for all in the official touring party. Please attach qualifications to the nomination form.

### **PASSPORTS:**

All athletes and adults on the Tour **MUST** have a valid individual passport. Passport application forms are available from all local Post Offices or online. When you arrive in New Zealand, your passport must be valid for at least three months beyond the intended departure date. (That is the passport must be valid until at least 21 April 2020.) If you have a passport other than Australian, you must also have a **valid New Zealand entry visa (if required) and a valid Australian re-entry visa.**

Tracy Lennon may be able to assist you with information regarding passports. A copy of the photo page must be attached to the Nomination Form for both athletes and adults. If this is not available now, it must be provided by post or email to Tracy Lennon no later than 1 November 2019 (16 Robyn Street, Woodpark 2164 or [peppa0209@gmail.com](mailto:peppa0209@gmail.com)) or handed in at Uniform Fitting day on Sunday 3 November 2019.

Airline bookings are made based on the name you provide on the Nomination Form. If this name differs in any way from the name shown on the Passport, there will be a **minimum** \$100 additional charge imposed if the name on the airline ticket needs to be changed after the passport has been supplied.

## CHILD PROTECTION:

All adult officials will have to undergo a 'Working with Children' background check through the Office of the Children's Guardian ([www.newcheck.kids.nsw.gov.au](http://www.newcheck.kids.nsw.gov.au)).

The clearance details must be provided to LANSW for verification. All information is strictly confidential.

**Please make sure that you apply for both your passport and Working with Children Check in plenty of time. Passports in particular can sometimes take up to 4-6 weeks to obtain, therefore ensure you arrange this before 1 November 2019.**

## ACCOMMODATION:

All officials and athletes will be staying at The Sacred Heart College, West Tamaki Road, GLENDOWIE, AUCKLAND

Accommodation at the college will be dormitory style on beds. Pillows and mattresses will be supplied but everyone **MUST** take a sleeping bag, 2 sheets, 2 pillowcases and 3 towels (one for swimming). All laundry will be done at the college by staff employed by LANSW.

**UNIFORM** includes:

ATHLETES	OFFICIALS
Tracksuit	Tracksuit
Hat	Hat
2 polo shirts	2 polo shirts
2 pairs of cargo shorts *	2 pairs of cargo shorts *
1 running singlet	1 zip jacket *
1 pair running shorts *	
1 lightweight cotton hoodie	1 lightweight cotton hoodie
1 hoodie	1 hoodie <i>(optional additional to above cost)</i>
2 pairs sport socks	2 pairs sport socks
1 backpack	1 backpack *
1 poncho *	1 poncho *
Team Photo	Team Photo <i>(optional additional to above cost)</i>
1 Sleeping Bag Cover *	1 Sleeping Bag Cover *
<b>Everyone on the tour will also be given a special commemorative souvenir 'FINAL TOUR POLO SHIRT' valued at \$38. Additional souvenir shirts can be ordered at a cost of \$38 each (plus GST)</b>	
<b>*Items from previous LANSW Trans Tasman teams/tours may be used, but must be in good condition, and therefore <u>MUST</u> be shown at Uniform Fitting Day to ensure conformity. If they are not presented at Fitting Day, you will be charged for and issued with new items.</b>	

## LUGGAGE:

Backpacks are supplied for travel on the flight and must weigh no more than 7kg. Check in luggage is not provided but examples of suitable bags/cases will be shown at uniform fitting Day. Check in luggage must not weigh more than 20kg. If luggage exceeds 20kg, the tour party may go ahead without you.

## ESTIMATED PRICE RANGE FOR THE TOUR:

	Athletes	Officials
Includes airfare, taxes, accommodation, meals, coach travel, admissions and Entertainment		
Uniform	\$440.00	\$410.00
Pocket Money**	\$130.00	Nil
Estimated Total Cost	\$2,900 - \$2,990	\$2,800 - \$2,900

\*\* **Pocket Money** has been standardised at A\$130 for each athlete. This money will be in the custody of the tour committee who will issue a certain amount daily to the Section Managers for each athlete. Pocket money must be paid in tour costs.

Total tour costs will be detailed in an account issued on uniform fitting day, and payment can be made at the fitting day if desired. Alternatively, the account must be paid in full, by cheque or direct deposit no later than **5.00pm, Wednesday 13 November 2019**. Failure to pay by this date **will** result in withdrawal from the tour.

## BRIEFING SESSIONS:

Anyone interested in touring is strongly encouraged to attend one of the briefing sessions set out below. These sessions allow interested parties to obtain further information, meet the Tour Committee and ask questions.

### SUNDAY 13 OCTOBER 2019

Commencing 4.00pm  
Holroyd LAC  
Holroyd Sportsground  
Corner Peel & Roberts Streets, **MERRYLANDS**

### THURSDAY 17 OCTOBER 2019

Commencing 7:00pm  
Mount Druitt Little Athletics Centre,  
Hanna Reserve,  
Hyatts Road, **OAKHURST**

### TUESDAY 15 OCTOBER 2019

Commencing 7:00pm  
McDonald's, Southgate Shopping Centre  
Cnr Port Hacking Road & Princes Highway  
**SYLVANIA**

### SATURDAY 19 OCTOBER 2019

Commencing 4.00pm  
The Willoughby Hotel  
315 Penshurst Street, **WILLOUGHBY NSW 2068**  
*Please consider having dinner from the hotel bistro after the briefing as the Hotel are providing us with the briefing venue free of charge.*

## UNIFORM FITTING DAY:

**Where:** Holroyd LAC, Holroyd Sportsground  
(Corner Peel and Robert Streets), Merrylands  
**When:** Sunday 3 November 2019  
**Time:** 10.00am to 2.00pm

All athletes and officials **MUST** attend the uniform fitting day. All clothing is to be worn for the twelve days while on tour, and we are unable to order any extra clothing items for exchange so the correct size clothing must be ordered. No responsibility can be taken by the Tour Committee for items which do not fit correctly.

**All athletes and officials on the tour must take 1 PAIR OF PLAIN WHITE JOGGERS which must be worn for marching and team photo ONLY.**

## TEAM ANNOUNCEMENT:

The Trans Tasman Challenge Team will be announced on Wednesday 30 October 2019 on the LANSW website: [www.lansw.com.au](http://www.lansw.com.au).

## UNIFORM DISTRIBUTION DAY:

All athletes must be available to collect their uniform and meet their Section Manager on **Sunday 15 December 2019** at Holroyd LAC, Holroyd Sportsground. Time to be advised.

Section Managers and Assistant Section Managers must be available throughout this uniform distribution period to meet the athletes in their sections and their parents/guardians.

## SUPPORTERS:

There is no official supporter group organised for this tour. Parents or other supporters are of course welcome to book their own flights, accommodation and transport independently at their own cost.

Supporting parents may join the tour for some of the activities - details of which activities will be advised nearer the time.

Supporters can place an order for special supporter Polo Shirts at the uniform fitting day.

## 2020 TRANS TASMAN TOUR COMMITTEE:

CHAIRMAN/TOUR MANAGER	HEATHER MITCHELL 17 Vista Heights Road MIRANDA 2228 Email: heather_m_mitchell@yahoo.com.au	0402 205 300
SECRETARY	SALLY RICHARDSON 13 Dalrymple Avenue LANE COVE 2066 Email: transtasman@yahoo.com.au richardsonsally@outlook.com	02 9427 0534 0411 586 001
TEAM MANAGER GIRLS	MARIAN BENNETT 119 Willan Drive CARTWRIGHT 2168 Email: marian.bennett@det.nsw.edu.au	0455 133 357
TEAM MANAGER BOYS	RON BUDD 119 Willan Drive CARTWRIGHT 2168 Email: marian.bennett@det.nsw.edu.au	0409 826 804
UNIFORM OFFICER	MARIA McCONVILLE 58 Second Avenue GREEN POINT 2251 Email: mjpmconville@hotmail.com	0423 745 074
COMMUNICATIONS & SOCIAL MEDIA	TRACY LENNON 16 Robyn Street, WOODPARK 2164 Email: peppa0209@gmail.com	0404 055 204
MERCHANDISING OFFICER	CLAIRE YEO 14 Camellia Street GREYSTANES 2145 Email: claireyeo@bigpond.com	0409 248 454

## BULLETINS:

There will be several information bulletins issued with important details of the tour. If you intend going on tour, we recommend that you **keep all bulletins together** in a plastic sleeve or folder for future reference.

This is Bulletin Number 1 and as soon as more information comes to hand, further bulletins will be issued.

**Please make sure you read and understand all bulletins as they provide essential information that you do need to know.**

**Please contact a member of the Tour Committee if you have any questions.**

**We look forward to welcoming you on the Tour in January 2020!**

## SUBMISSION INFORMATION:

The nomination and medical forms for athletes and officials, together with the performance details for athletes, along with the \$300 deposit ***must*** be received by LANSW no later than 5:00pm on **Wednesday, 23 October 2019.**

The nomination form, performance details and medical forms can be lodged by either:

- a. Post to LANSW, Locked Bag 85, Parramatta NSW 2124;
- b. Hand delivery to 90-92 Harris Street, Harris Park, NSW 2150
- c. Scanned and emailed to [admin@lansw.com.au](mailto:admin@lansw.com.au)

The \$300 deposit can be paid in one of the following ways:

- a. By cheque payable to LANSW

**If paying by cheque, please ensure “TT” and the name of the athlete is printed on the back of the cheque**

- b. By direct deposit to the following account:

Bank: Commonwealth Bank of Australia – Parramatta  
BSB: 062-223  
Account No: 803942  
Account Name: Little Athletics Association of New South Wales

**If paying by direct deposit the reference should be “TT” and the name of the athlete.**

**The deposit must be received in the LANSW account no later than 5.00pm on Wednesday 23 October 2019.**

## TRAVEL:

An airline group booking has been made for our tour. Should you require any changes to this group booking, advice must be in writing by 1 November 2019 to [heather\\_m\\_mitchell@yahoo.com.au](mailto:heather_m_mitchell@yahoo.com.au)



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**TRANS TASMAN TOUR JANUARY 2020**  
**NOMINATION FORM FOR ATHLETES**

**NOMINATIONS close at LANSW at 5:00pm on Wednesday 23 October 2019.**

I wish to nominate my child to participate in the LANSW TRANS TASMAN TOUR to Auckland from 9 to 21 January 2020.

**Please read all information very carefully, tick all relevant boxes and print all information clearly.**

CHILD SURNAME: \_\_\_\_\_

CHILD GIVEN NAMES: \_\_\_\_\_

CHILD ADDRESS: \_\_\_\_\_

\_\_\_\_\_ POSTCODE: \_\_\_\_\_

EMAIL: (please write clearly) \_\_\_\_\_

TELEPHONE No.: \_\_\_\_\_ DATE OF BIRTH \_\_\_/\_\_\_/\_\_\_

CENTRE: \_\_\_\_\_ REG. No. \_\_\_\_\_ UNDER \_\_\_\_\_ BOY/GIRL

**PLEASE ATTACH A COPY OF PHOTO PAGE OF PASSPORT.** If this is not available now, it must be provided by post or email to Tracy Lennon no later than Friday 1 November 2019 (16 Robyn Street, Woodpark 2164 or [peppa0209@gmail.com](mailto:peppa0209@gmail.com)) or at Uniform Fitting Day on Sunday 3 November 2019.

Airline bookings are made based on the name you provide on this Nomination Form. If this name differs in any way from the name shown on the Passport, please indicate the name on the passport below. There will be a **minimum** \$100 additional charge imposed if the name on the airline ticket needs to be changed after the passport has been supplied to us.

CHILD PASSPORT SURNAME: \_\_\_\_\_

CHILD PASSPORT GIVEN NAMES: \_\_\_\_\_

Passports sometimes can take up to **4-6 weeks** to obtain, therefore make sure **you arrange this in plenty of time.**

**SPECIAL CUSTODY CONDITIONS** (please detail any family law, AVOs or other relevant court orders, if applicable):

\_\_\_\_\_

There are no special custody arrangements relating to this child.





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**TRANS TASMAN TOUR JANUARY 2020**  
**NOMINATION FORM – ATHLETE PERFORMANCE DETAILS**

SURNAME: \_\_\_\_\_

GIVEN NAMES: \_\_\_\_\_

CENTRE: \_\_\_\_\_ REG. No. \_\_\_\_\_ UNDER \_\_\_\_\_ BOY / GIRL  
 Please circle

EVENT	RESULT Time/ Distance	DATE ACHIEVED*	WHERE ACHIEVED	VERIFICATION	
				NAME/ORGANISATION/ POSITION	PHONE AND EMAIL or WEBSITE DETAILS
100m					
200m					
400m					
800m					
1500m					
Shot	Weight:				
Discus	Weight:				
Long Jump					
High Jump					

\* Between 1 October 2018 and 21 October 2019

Please make sure you supply details for a **minimum** of 2 track and 2 field events or 2 track and 3 field events or 3 track and 2 field events.

If these results were achieved at a **school zone, region or state carnival please attach proof of the performances.**

Please refer to Bulletin 1 for full details regarding Relay Team selections.





# HEALTH AND MEDICAL FORM - ATHLETES

## TRANS TASMAN TOUR 2020

### **IMPORTANT!**

***Athletes will not tour without this form being completed and returned.***

*Please return this form with the completed Nomination Form no later than 23 October 2019.*

Athlete Name: \_\_\_\_\_ Age: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ P/Code: \_\_\_\_\_

Phone Number: Home: \_\_\_\_\_ Parent Mobile \_\_\_\_\_

Any Known Allergies: \_\_\_\_\_ Weight: \_\_\_\_\_ Height: \_\_\_\_\_

Fully Immunised: Measles/ Mumps  Triple Antigen  Whooping Cough  **Please Tick**

Date of last Tetanus Booster: \_\_\_\_/\_\_\_\_/\_\_\_\_

Has your child had any serious illness: \_\_\_\_\_

Does your child suffer from any of the following: (If you tick yes, please give more details)

- Anaphylaxis Yes  No  \_\_\_\_\_
- Asthma Yes  No  \_\_\_\_\_
- Bed wetting Yes  No  \_\_\_\_\_
- Diabetes Yes  No  \_\_\_\_\_
- Epileptic fits or seizures Yes  No  \_\_\_\_\_
- Migraine/Headaches Yes  No  \_\_\_\_\_
- Travel sickness Yes  No  \_\_\_\_\_
- ADD /ADHD Yes  No  \_\_\_\_\_
- Sleeping Issues Yes  No  if yes, please explain \_\_\_\_\_
- Disabilities Yes  No  \_\_\_\_\_

Does your child take any medication? If yes, please give full details

Any and all medication (prescription and/or over the counter) **must** be put in a zip lock plastic bag with the name of the child on the outside and given to the tour Medical Officer on arrival at the College in New Zealand.

All children will be supervised when taking any medication during the tour and a note kept of what is taken and when. If any child is found with any medication which has not been handed to the Medical Officer, this medication will be taken away and held by the Medical Officer for the remainder of the tour.

**DIET** - Special diet can be provided for **medical or religious reasons ONLY**.

My child does not have any special dietary needs

My child needs a special diet, as follows: Please give full details and attach a doctor's certificate in the case of medical requirements.

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**A special diet WILL NOT be available for 'medical reasons' if a doctor's certificate is not provided.**

What is your child's normal appetite?    small             average             large

Athletes swimming ability:  strong swimmer  has water confidence/ability  non/poor swimmer

Any additional information

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#### PARACETAMOL ADMINISTRATION

Tour Medical Officer is not permitted to distribute any type of medication to participants without express permission from parents/caregivers. This includes paracetamol (e.g. panadol). It is inevitable that tour committee will receive requests from participants for this type of medication to treat minor headaches and other ailments.

The Tour Medical Officer will have a supply of paracetamol tablets/capsules in their possession.

Please indicate below if you give permission for paracetamol to be given to your child if the Tour Medical Officer believes this is to be appropriate.

#### DECLARATION

*I declare that the above information is true and correct, and agree that should the necessity arise for medical attention for (athlete's name) \_\_\_\_\_ authority is hereby given to the Tour Committee to obtain medical attention.*

*Little Athletics NSW Trans Tasman Medical Officer is permitted to administer paracetamol to the above mentioned participant:*  Yes    No

*Signature:* \_\_\_\_\_ *Date:* \_\_\_\_ / \_\_\_\_ / \_\_\_\_

*Name: (Please Print)* \_\_\_\_\_  
*(Parent/caregiver)*

**SECURITY NOTICE:** ALL PERSONS TRAVELLING ON AIRLINES MUST DECLARE ANY SHARPS REQUIRED TO BE TAKEN ON BOARD.

**Does the athlete require a syringe or EpiPen on board?**    Yes    No

Please note, if any medication, syringe or EpiPen is required on the flight, it is your responsibility to obtain the necessary documentation and clearance from your doctor and declare this at check in for all flights.

**EMERGENCY CONTACT NUMBERS** *(include country/area code)*

**Name:** \_\_\_\_\_ **Relationship** \_\_\_\_\_ **Tel** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Relationship** \_\_\_\_\_ **Tel** \_\_\_\_\_

**If any details change before the tour to New Zealand in January 2020, please provide updates in writing to the Secretary prior to departure.**

**You can either provide additional pages or complete a new form – please ask the Secretary if an additional form is needed.**



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## **TRANS TASMAN TOUR – JANUARY 2020**

### **NOMINATION FORM FOR OFFICIALS**

**NOMINATIONS close at LANSW at 5:00pm on Wednesday 23 October 2019.**

I wish to nominate as a tour official for the LANSW TRANS TASMAN TOUR to Auckland from 9 to 21 January 2020. **Please read all information very carefully, tick all relevant boxes and print all information clearly.**

I am 18 years of age or older.

SURNAME: \_\_\_\_\_

GIVEN NAMES: \_\_\_\_\_

NAME YOU WISH TO BE KNOWN AS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_ POSTCODE: \_\_\_\_\_

EMAIL: (please write clearly) \_\_\_\_\_

TELEPHONE No. (h): \_\_\_\_\_ MOBILE: \_\_\_\_\_

CENTRE: \_\_\_\_\_ MALE/FEMALE \_\_\_\_\_

**PLEASE ATTACH A COPY OF PHOTO PAGE OF PASSPORT.** If this is not available now, it must be provided by post or email to Tracy Lennon no later than Friday 1 November 2019 (16 Robyn Street, Woodpark 2164 or [peppa0209@gmail.com](mailto:peppa0209@gmail.com)) or at Uniform Fitting day on Sunday 3 November 2019.

Airline bookings are made based on the name you provide on this Nomination Form. If this name differs in any way from the name shown on the Passport, please indicate the name on the passport below.

There will be a **minimum** \$100 additional charge imposed if the name on the airline ticket needs to be changed after the passport has been supplied to us.

PASSPORT SURNAME: \_\_\_\_\_

PASSPORT GIVEN NAMES: \_\_\_\_\_

Passports sometimes can take up to **4-6 weeks** to obtain - please **ensure you arrange this in plenty of time.**

I would like to nominate to act in the following capacity:

#### **PLEASE NUMBER YOUR PREFERENCES**

Section Manager - Boys	<input type="checkbox"/>	Tour Medical Officer	<input type="checkbox"/>
Section Manager - Girls	<input type="checkbox"/>	First Aid Officer	<input type="checkbox"/>
Assistant Section Manager - Boys	<input type="checkbox"/>	First Aid Assistant	<input type="checkbox"/>
Assistant Section Manager - Girls	<input type="checkbox"/>	Sport & Recreation Counsellor	<input type="checkbox"/>

**Note:** By reason of accommodation, officials must be of the same gender as the children in the section.

Please attach details of special qualifications you possess (e.g. involvement with children's sporting or other activities) which may assist the Tour Committee in their selection of suitable nominees.

**TRANS TASMAN UNIFORM**

- I understand that all officials will be required to purchase the official uniform as listed in Bulletin 1.
- I understand that all selected officials MUST attend the Uniform Fitting Day on Sunday 3 November 2019 and confirm that I will attend.

**INFORMATION:** There will be an information meeting for all selected officials at 7pm on Tuesday 3 December 2019 at Holroyd Sportsground, Peel and Robert Streets, Merrylands.

- I confirm I will attend the Information Meeting on Tuesday 3 December 2019.

**UNIFORM DISTRIBUTION DAY:** Those selected as Section Managers and Assistants are required to be at Uniform Distribution Day on Sunday 15 December 2019 to meet the athletes in their section and their parents.

- I confirm I will attend the Uniform Distribution Day on Sunday 15 December 2019.

**DIET:** Special diets can be provided **for medical or religious reasons ONLY.**

- I do not have any special dietary needs
- I would like to request a special diet, as follows: (Please give full details and attach a doctor’s certificate in the case of medical requirements) Please note special diets will incur a surcharge. The amount – to be advised – will be added to your final invoice.

- I agree to accept the responsibilities of the position for which I am nominating as detailed in Bulletin 1.
- I enclose cheque/money order for \$300 or  I confirm payment has been made to LANSW by direct deposit.
- I understand this deposit is non-refundable except in the event of non-selection as an official.
- I understand the deposit will be deducted from my invoice for total tour costs.

I understand I must have a ‘Working with Children’ background check through the Office of the Children’s Guardian and details must be supplied to LANSW for verification.

Details of my Working with Children Check are provided below:

WWC # \_\_\_\_\_ Expiry \_\_\_\_\_ Date of Birth \_\_\_\_\_

For official use only: Clearance checked by \_\_\_\_\_ Date \_\_\_\_\_

- I confirm I will submit Working with Children details to LANSW before 1 November 2019 for verification.

I confirm I have read Bulletin No. 1 dated September 2019 and understand all details of the tour.

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

***Referees: (Referee No. 1 should be athletics related and Referee No. 2 should be a personal referee)***

*These Referees will be contacted by The Tour Committee, so please ensure phone numbers are correct.*

**Referee No. 1**

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Phone Number: (h) \_\_\_\_\_ (m) \_\_\_\_\_

**Referee No. 2**

Name: \_\_\_\_\_ Position \_\_\_\_\_

Phone Number: (h) \_\_\_\_\_ (m) \_\_\_\_\_

**NOTE:** A separate nomination form is required for each person.



# HEALTH AND MEDICAL FORM – OFFICIALS

## TRANS TASMAN TOUR 2020

For use only in case of an emergency

We ask you to complete this form so that we can be prepared to help you in the unlikely event that you are taken ill or have an unexpected injury whilst in New Zealand,

**Name:** \_\_\_\_\_

**Your address and telephone number**

(or if there is nobody at that address while you are on the tour, please give us the name, address and telephone number of someone we should contact in an emergency).

\_\_\_\_\_  
\_\_\_\_\_

**Your Doctor:** Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_

**Do you take any medication?**     Yes     No

**If answer is YES – What type of medication and where will you keep it while in New Zealand?**

(Please be very specific i.e. handbag, pocket, travel bag or luggage etc.)

\_\_\_\_\_

**Please note - if you need to carry any medication, syringe or Epipen on the flight, it is YOUR RESPONSIBILITY to ensure you have the necessary documentation and clearance from your Doctor and declare same when checking in for flights to and from New Zealand.**

**Do you suffer from any of the following:**

Asthma,  seizures,  fainting (due to heat/other causes – please explain)  other– please detail below

\_\_\_\_\_

**Are you allergic to any medicines? (e.g. penicillin)**

\_\_\_\_\_

**Do you have any allergies? Please detail below:**

(Dietary requirements must be advised separately on your nomination form and are **only accommodated for medical or religious reasons**)

**Please list any other health or medical problems to be considered if an emergency should arise:**

\_\_\_\_\_

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_ (optional, however doctors may require this)

**PLEASE PUT THIS COMPLETED ONE PAGE “HEALTH AND MEDICAL FORM” IN AN ENVELOPE. WRITE YOUR NAME ON THE OUTSIDE OF THE ENVELOPE AND RETURN IT WITH YOUR NOMINATION FORM.**

The sealed envelope will be taken to New Zealand by the Tour Secretary, and only opened in the event of a medical emergency. It will be returned to you at the completion of the tour if it is not required.

THANK YOU.